



JENNIFER M. GRANHOLM  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LABOR & ECONOMIC GROWTH  
LANSING

KEITH W. COOLEY  
DIRECTOR

**REVISED 11-30-07**  
**ITEM #3 ONLY**

**STATE BOUNDARY COMMISSION**  
**BUREAU OF CONSTRUCTION CODES**

Conference Room 3, First Floor  
2501 Woodlake Circle  
Okemos, MI 48864

**AGENDA**

December 13, 2007  
1:30 p.m.

**1. DOCKET #06-AR-1: NEWAYGO COUNTY**

Adjudicative session on the proposed annexation of certain territory in Garfield Township to the City of Newaygo.

- a. Call to Order and Determination of Quorum.
- b. Opening Statement.
- c. Comments and/or Presentations by Involved Parties.
- d. Public Comment.
- e. Commission Questions/Discussion/Deliberation.
- f. Commission Action.
- g. Adjourn.

**2. DOCKET #06-I-3: OAKLAND COUNTY**

Adjudicative session on the proposed incorporation of the Village of Oxford as a Home Rule City.

- a. Call to Order and Determination of Quorum.
- b. Opening Statement.
- c. Comments and/or Presentations by Involved Parties.
- d. Public Comment.
- e. Commission Questions/Discussion/Deliberation.
- f. Commission Action.
- g. Adjourn.

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BUREAU OF CONSTRUCTION CODES  
P.O. BOX 30704 • LANSING, MICHIGAN 48909  
Phone (517) 241-6321 • Fax (517) 241-6301  
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**3. DOCKET #07-AP-6: IONIA COUNTY**

1. Legal Sufficiency of petition requesting the annexation of certain territory in Danby Township to the City of Portland.
2. Adjudicative session to adopt Findings of Fact to dispose of petition.
  - a. Call to Order and Determination of Quorum.
  - b. Opening Statement.
  - c. Comments and/or Presentations by Involved Parties.
  - d. Public Comment.
  - e. Commission Questions/Discussion/Deliberation.
  - f. Commission Action.
  - g. Adjourn.

**4. DOCKET #06-AP-4: DICKINSON COUNTY**

Adjudicative session to adopt the Summary of Proceedings, Findings of Fact, and Conclusions of Law on the proposed annexation of certain territory in Breitung Township to the City of Iron Mountain.

- a. Call to Order and Determination of Quorum.
- b. Opening Statement.
- c. Comments and/or Presentations by Involved Parties.
- d. Public Comment.
- e. Commission Questions/Discussion/Deliberation.
- f. Commission Action.
- g. Adjourn.

**5. DOCKET #07-AP-4: DICKINSON COUNTY**

Adjudicative session to adopt the Summary of Proceedings, Findings of Fact, and Conclusions of Law on the proposed annexation of certain territory in Breitung Township to the City of Iron Mountain.

- a. Call to Order and Determination of Quorum.
- b. Opening Statement.
- c. Comments and/or Presentations by Involved Parties.
- d. Public Comment.
- e. Commission Questions/Discussion/Deliberation.
- f. Commission Action.
- g. Adjourn.

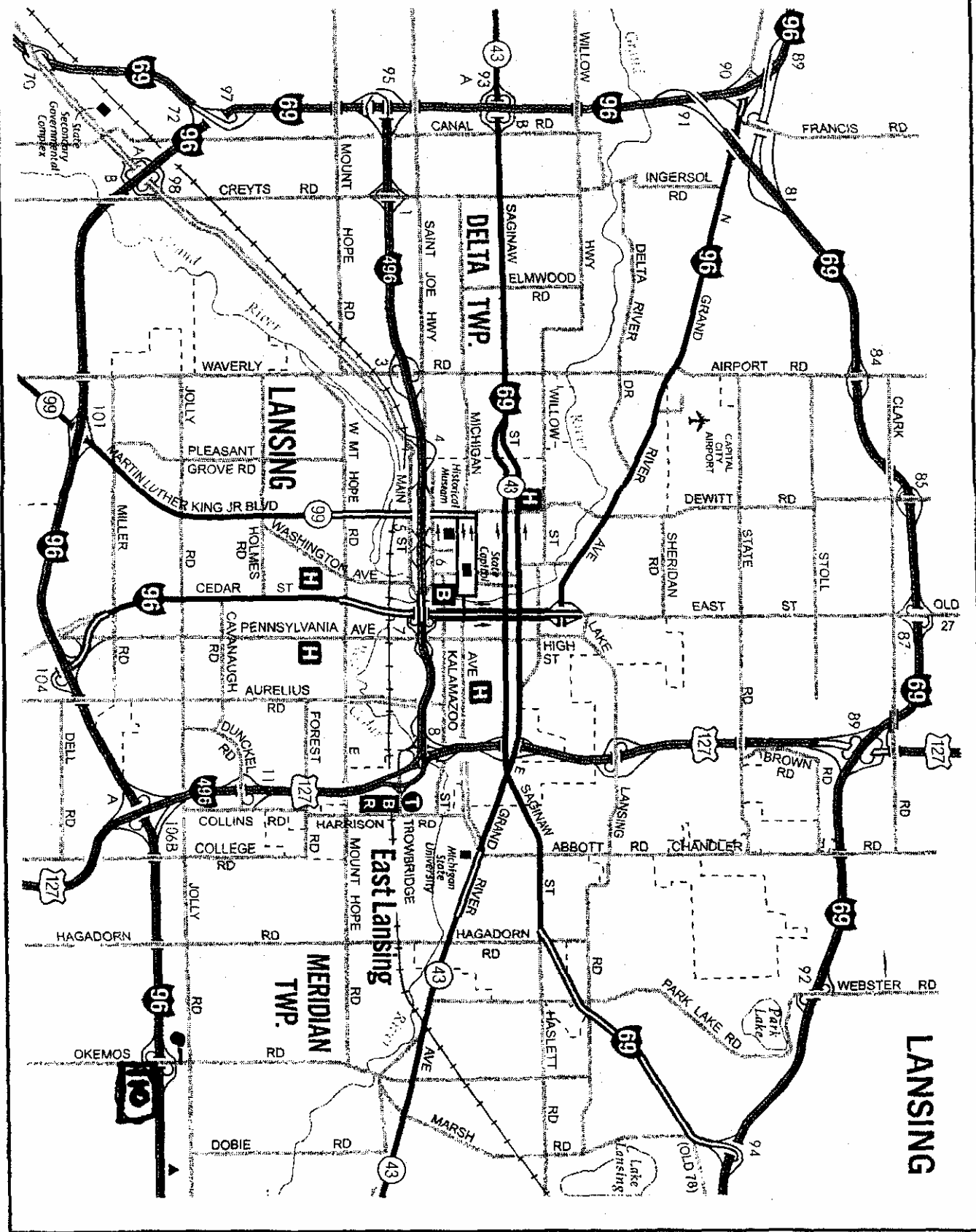
**DOCKET MATERIAL FOR THIS MEETING WILL BE AVAILABLE ON THE WEB  
TEN DAYS PRIOR TO THE MEETING AT:**

- [www.michigan.gov/bcc](http://www.michigan.gov/bcc)
- CLICK "COMMISSIONS/BOARDS" ON LEFT SIDE OF WEB PAGE.
- CLICK "STATE BOUNDARY COMMISSION."
- AGENDA ITEMS ARE LISTED UNDER THIS MEETING DATE.

IF YOU HAVE ANY QUESTIONS ABOUT THIS MEETING,  
PLEASE CALL (517) 241-6321 BEFORE 11:00 AM ON THE DAY OF THE MEETING.

THE COMMISSION MAY REVISE THIS AGENDA OR TAKE UP OTHER PROPERLY NOTICED ITEMS AS NEED AND TIME ALLOW. DOCKET ITEMS MAY NOT NECESSARILY BE CONSIDERED IN THE SAME ORDER AS LISTED ON THIS AGENDA.

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Please make sure all cell phones, pagers, and other personal electronic devices are either turned off or set to vibrate. The meeting site is accessible and includes handicapped parking. In order to enhance accessibility for everyone, individuals attending the meeting are encouraged to refrain from using heavily scented personal care products. Persons with disabilities requiring additional accommodation in order to participate should contact the Boundary Commission Office by either telephone (517-241-6321) or email (holmes@bccc.state.mi.us) at least ten business days in advance.  
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LANSING

to M-43 & Okemos



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Ride lot

CRACKER  
BARN

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Mc  
DONALD'S

PARKING



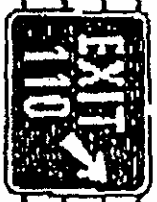
PARKING

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96





JENNIFER M. GRANHOLM  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LABOR & ECONOMIC GROWTH  
LANSING

KEITH W. COOLEY  
DIRECTOR

To: State and Oakland County Boundary Commissioners

From: Christine Holmes  
State Boundary Commission

Date: December 3, 2007

Subject: **ADJUDICATIVE SUMMARY - DOCKET #06-I-3**  
**Petition proposing the Incorporation of the Village of Oxford  
as a Home Rule City**

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In addition to other information and comments submitted during the public hearing, the 30-day comment period, and the 7-day rebuttal period, this docket summary is to provide assistance in your adjudicative deliberation and decision-making in consideration of the 18 point evaluation criteria.

**Information on the record from the Village of Oxford:**

This is a full service Village looking to become a full service City with its own charter.

If incorporated, the Village of Oxford would not be required to subsidize overlapping services with the Township of Oxford. However, city incorporation will not affect interest to cooperate and share services with the Township.

Village residents pay the following millages:

▪ Township-levied:	
.9500	Township Operating
1.5000	Fire/EMS
1.0000	ALS
0.8800	Fire Debt (expires December 2014)
0.6764 and 0.7218	Library
0.4100	Library Debt (expires May 2016)
<u>0.8538</u>	Parks and Recreation (expires December 2009)
6.9920	Total

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- Village (unit):  
11.1200                      General Operating
- Total millage paid by Village residents:  
18.1120

Of the three cemeteries currently in the township, one is located in the village. If incorporated, it will become the responsibility of the proposed city.

A fiduciary fund (Cemetery Maintenance Fund) provides for the perpetual care of the cemeteries. Based upon the asset and liability distribution by state statute, a prorated share of that perpetual maintenance fund would flow to the new city based upon the obligation for the cemetery.

The Village of Oxford provides the following services:

- Police Department
  - Officers:        5 full-time / 4 part time
  - Dispatchers:   3 full-time / 6 part-time
- Department of Public Works  
(maintenance for streets, water, sewer, parks, and buildings)
- Public Water  
(other than Village residents, water is also provided to a few areas of the Township)
- Downtown Development Authority
- Master Plan and Zoning Ordinance
- Sanitary Sewer: provided to Village through Oakland County Drain Commission and the Detroit Water and Sewer Department.

If incorporated as a city, the following services will be provided:

- Elections
- Assessing        (currently conducted by County)
- School tax collection

Village taxpayers would have a tax reduction of \$125,000 that is currently being paid to the Township.

The Village estimates a cost of approximately \$25,000 for assessing services by either:

- a) hiring own part-time assessor.
- b) continuing to have the County provide this service.

As a result of area growth in population, business, and technology, the Village Council was able to reduce the tax rate by 1.5 mills (12%) in 2006.

In the 7-day rebuttal material, the Village attorney reiterated the "strong support" of the Village of Oxford, the petitioner, and the Citizens of the Village of Oxford for the opportunity to vote on the proposed incorporation.

**Information on the record from Oxford Charter Township:**

The Township provides the following services:

- Fire protection\* (main fire station is located within Village limits)
- Assessing
- Elections (the cost of village elections are paid by the Village)
- Collection of school taxes
- Public Water
  - The water treatment plan is owned by Oxford Township and the Oakland County Drain Commission. The Township and County are currently under an MDEQ administrative consent order for violation of the arsenic limit.
- Sanitary Sewer
- Parks and Recreation
- Library
- Land Use plan

\* Fire Protection: In January 2006, the Oakland County Circuit Court ordered dissolution of a joint Township-Village fire authority, which was a longstanding intergovernmental agreement. Final dissolution of assets is pending with a court-appointed arbitrator

The cityhood petition is not particularly resident driven.

The Township is interested in cooperation and coordination of services rather than division and separation.

In the Commission's questionnaire, the Township state that they have no formal position on the proposed incorporation and that the future of the Village will be determined by its own residents.

In the 7-day rebuttal material, the Township Supervisor wrote that "a majority of the new Oxford Village Council have stated publicly that they are not in favor of cityhood and would prefer to remain a Village. Most are looking for additional ways to cooperate and share governmental services, which is a must in this age of severely declining revenues."

**Other Information from the Record:**

The petition requested incorporation of the existing village. A boundary adjustment has not been made by the Commission.

The land area of Village is 1.43 sq. miles.

Population (2000 federal census):

Village:	3,540 (increased by 20.9% from 1990 to 2000).
Township:	16,025



SEV 2006 (Real & Personal):

Village	\$ 184,778,140
Township:	\$1,081,598,010

The petition filed with the Boundary Commission contained 346 signatures, 306 of which were determined to be valid.